

COMPANY POLICY STATEMENT

S. P. Landscapes & Tree Contractors Ltd follows all Government advice and is committed to the health and welfare of all our employees, clients and the general public. After the Government's announcement on the 23rd March we decided to close our business operations for a 3 week period, as the advice given was unclear and we did not have the relevant policies in place, and the required measures, to ensure social distancing could be met.

As we are unable to work from home, we have now introduced strict social distancing and personal hygiene measures, as well as an increased cleaning regime throughout the company's facilities including the office, yard, company vehicles, tools and equipment. These measures will allow the company to continue its business from the 14th April 2020.

For our employees this means maintaining a 2m distance, where possible, and following enhanced hygiene guidelines and thorough cleaning, and disinfecting, of tools. Where an employee has any of the coronavirus symptom's they will be required to self-isolate at home for 7 days, or 14 days where a member of their household has any symptoms.

We ask that our domestic clients help us to abide by these rules by maintaining the 2m distancing and to communicate, where possible, by phone or email to avoid any unnecessary on-site, face to face contact. Whilst, under normal circumstances, our employees are very appreciative of a cup of tea or coffee, we ask that during these unprecedented times, that you do not offer these. We have also stipulated that our employees must not go into any homes, or buildings, to access any work site.

In relation to our contractual clients and larger organizations; we will continue to communicate with you regarding our on-site activities and revised policies, which will allow us to continue to work. We will follow any new site rules that you have imposed in relation to your own control measures and fully understand if you have chosen to close, or to not allow contractors on site.

As a business, we will continue to monitor the Government guidelines in relation to this Coronavirus outbreak and ensure that we following the current, and most appropriate, course of action.